



# Website/Database Technician

## Volunteer Position Description

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Prescott Creeks is a small not for profit organization with a 30-year track record of protecting nature in the community. Our recently launched new website ([www.PrescottCreeks.org](http://www.PrescottCreeks.org)) has some technical needs for which we're looking for volunteer help. Initial work and coordination would occur in the Prescott Creeks office and could become virtual over time.

### **PRINCIPAL DUTIES AND RESPONSIBILITIES:**

Our site utilizes forms originating with our Customer Relationship Management (CRM) which need custom coding for self-hosting on our site and continued interaction with our CRM.

- HTML
- CSS
- JavaScript
- Additional needs include SEO and analytics assistance
- Other tasks as needed

### **SKILLS AND QUALIFICATIONS:**

- Website Programming
- Marketing Analytics
- Interactive/Social Media/SEO
- Content Management Systems
- Donor Management
- Community Outreach
- Flexible. Initial project with end point, then becoming on-demand/as-needed
- Willingness to understand organizational philosophy and interact with confidential information

### **TERMS:**

Volunteer

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Prescott Creeks is a not-for-profit organization with the mission to achieve healthy watersheds and clean waters in central Arizona for the benefit of people and wildlife through protection, restoration, education, and advocacy. Prescott Creeks has a small staff, Board of Directors, and volunteers passionate about making our community a better place. For more information about Prescott Creeks, visit [www.PrescottCreeks.org](http://www.PrescottCreeks.org).

### **TO APPLY:**

Contact Prescott Creeks for additional information, or submit your contact info and resume at: [Volunteer@PrescottCreeks.org](mailto:Volunteer@PrescottCreeks.org), (928) 445-5669